

# Using QR Codes to Display Lesson Plans



**1** Select Share in the upper right-hand corner.

Link to share  
<https://docs.google.com/document/d/17e2EmzP12fCDij2oTpLyeFO2gHC2XjEDQ/>

Who has access

Anyone at Atlanta Public Schools who has the link can view **2** Change...

Jennifer Hall (you) jhall@apsk12.org owner

Enter name or email addresses...

**3** Select Advanced

**4** Select Anyone with the link

Link sharing

On - Public on the web  
Anyone on the Internet can find and access. No sign-in required.

**On - Anyone with the link**  
Anyone who has the link can access. No sign-in required.

On - Atlanta Public Schools  
Anyone at Atlanta Public Schools can find and access.

On - Anyone at Atlanta Public Schools with the link  
Anyone at Atlanta Public Schools who has the link can access.

Off - Specific people  
Shared with specific people.

Access: Anyone (no sign-in required) Can view

Note: Items with any link sharing option can still be published to the web. Learn more

**Save** Cancel Learn more about link sharing

**5** Copy the URL link

Share with others

Link sharing on Learn more

link can view Copy link

\* You can copy the sharable link from any file in your Google Drive including: Slides, Sheets, jpegs, PowerPoints, etc.

**6** <https://www.the-qr-code-generator.com> Select URL

**Copy/paste URL**  
i.e.  
[www.techtips411.com](http://www.techtips411.com)

**Choose QR Code size**  
**Save the QR code**

**7** Save or Copy/Paste the QR Code image into a Google Doc, print & post the Doc.

**Tip:** Create a QR code with a link to *one master weekly document* and make a digital copy of each week's lesson plan before making changes. Use the master doc's shareable link so you don't have to keep creating and printing the QR Code.

