



# Quick Start Guide

## Students

### Logging in

1. Navigate to MyBackPack and choose **ClassPass** or in a web browser type the URL: <http://www.afpls.org/class>
2. Select your grade level

Select the school level you currently attend to get started now:



3. Depending on the resource you select, different log in criteria are required. Look above the resource to read the log in requirements for the resource you select. For example:

Requires user to login with STUDENT ID and PIN | PIN for APS non-charter schools is student's lunch number. PIN for APS charter schools is student's birthday in MMDD format.



Overdrive



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## Changing PIN (password)

Your PIN is your lunch ID number. You should never use the Forgot PIN option, as your lunch ID will always remain the same. **Note:** if you ever change your PIN, it will always be reset to your lunch ID number.

## Employees

### Logging In

1. Navigate to MyBackPack and choose **ClassPass** or in a web browser type the URL: <http://www.afpls.org/class>
2. Select **Employees Only**



3. Depending on the resource you select, different log in criteria are required. Look above the resource to read the log in requirements for the resource you select. For example:

How to login

Requires user to login with STUDENT ID and PIN | PIN for APS non-charter schools is student's lunch number. PIN for APS charter schools is student's birthday in MMDD format.



Overdrive



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## Logging in from main Atlanta Fulton County Library Page

1. Click **Books & Materials**



2. Select **My Account**

Library Card Number:

PIN:

[Register for a Library Card](#)

[Forgot my PIN](#)

[Log In](#)

3. Login with your Lawson number & “changeme”
  - a. Library Card Number = Your 6-digit Lawson Number
  - b. PIN= “changeme” (all lowercase)
4. You are able to search for resources by typing your search criteria in the search box and clicking search.



## Changing your PIN

Your default pin is “**changeme**”. You may continue to use this pin or choose to change it. Once you change your pin, you will only be able to reset it by clicking the “**Forgot my PIN**” option.

1. Click **Books & Materials**



2. Select **My Account** and click **Forgot my PIN**

Library Card Number:

PIN:

**Register for a Library Card**

**Forgot my PIN** **Log In**

3. Type your Library Card Number (Lawson Number) and click Submit.

**Change PIN**

Library Card Number:

**Submit**

4. Fulton County Library services will email you a link to reset your PIN. Click the link and enter your new PIN.

Library Card Number:

New PIN:

Confirm New PIN (10 Characters or Less):

**Update** **Cancel**